Practical Nursing Program Checklist Certificate

Early Program Steps

Meet with your College Navigator to plan a course of study. Courses do not need to be taken in the order listed here. Your Navigator will create an academic plan to help you navigate the early program process.

Foundational (Prerequisite) Courses

The following must be met with a B (3.0) or higher		Grade	# of Credits	Program-Ready
English Composition	ENGL& 101 or ENGL& 102			
Introduction to Statistics	MATH& 146			
Human A & P I	BIOL& 241			
Human A & P 2	BIOL& 242			
Intro to Chemistry	CHEM& 121 or CHEM& 161			

The following must be met with a C (2.0) or higher		Grade	# of Credits	Program-Ready
General Psychology	PSYC& 100			
General Biology w/Lab	BIOL& 160			

Additional Entry Requirements

Healthcare Experience Verification form approved & on file w/BTC

Advisor Notes:

Apply for Admission to a Practical Nursing Program Cohort

Practical Nursing Program Admissions Process

Students who are program-ready may submit a Practical Nursing application during the core program admissions application window. The application window for this program opens in January and will remain open through summer. Complete applications will be added to the Annual Program-Ready Waitlist in the date/time order in which they are received and based on the point system. It is important that applicants keep their contact information, especially preferred email, updated with the college.

How to Apply

1. All applicants to the BTC PN Program Option must be ***Program-Ready*** before they can apply. Students are Program-Ready once they have completed the following steps:

    o   Current BTC application on file with Practical Nursing as the program of intent.

    o   Complete all prerequisite foundational courses with required minimum grades and number of credits. **Transcript evaluation process for all courses must be complete prior to applying. Please note that it takes 6-8 weeks to process transcripts once they arrive at BTC.**

    o   Students are encouraged to conduct a self-audit before submitting their application to their intended program. These **Self-Audit Instructions** serve as a guide to ensure they meet all requirements and are fully prepared to apply.

    o   **Approved** Nursing Healthcare Experience Verification form. Applicants must submit the completed Nursing Healthcare Experience Verification Form and any accompanying documentation for program review and approval. Healthcare Experience Verification form and process is the same for the 2-year RN program and Practical Nursing program. Students who already have Healthcare Experience on file with BTC do not need to submit another form for the Practical Nursing Program.

2. Application will be date/time stamped when received by Program staff.

Points system

-   Each complete application earns 1 point for each of the following criteria:
-   Successful completion (minimum grade met) of 15 or more credits of nursing prerequisite courses at BTC (does not include program/certificate credits; repeated courses only count once)
-   Successful completion (minimum grade met) of 30 or more credits of nursing prerequisite courses at BTC (does not include program/certificate credits; repeated courses only count once)
-   Successful completion of an Allied Health degree or certificate program at BTC
-   Applied last academic year with a complete application
-   Applied the last 2 consecutive years with a complete application

Awarding Cohort Seats

-   Applicants will be notified by email within 10 to 14 business days of submitting their application whether the application is deemed complete.
-   The Annual Program Ready List will be sorted first-come-first-served and the highest number of points with the earliest date/time stamp.
-   New Practical Nursing cohorts start in the fall quarter if there are enough applicants on the Program-Ready List.
-   Applicants will be notified by email no later than August about the fall quarter's new cohort start.